

**TOWN OF POLK  
TOWN BOARD MEETING MINUTES  
FEBRUARY 9, 2010**

**I. Call meeting to Order at 7:30 p.m.** - the Town Board Meeting was call to order by Chairman Albert Schulties at 7:30 p.m. at the Polk Town Hall.

**A. The Pledge of Allegiance - Chairman Schulteis led the Pledge of Allegiance.**

**B. Official Meeting Notice** - Chairman A. Schulteis called the meeting to order at 7:30 p.m.. Chairman Schulteis verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

**C. Roll Call** - Chairman A. Schulteis, Supervisor H. Groth, Supervisor T. Merten. Treasurer S. Kissinger, and Clerk C. Whelan were excused because of a severe winter storm. No guest present.

**D. Approval of the Town Board Minutes for January 12, 2010, Special Town Board Minutes for January 20, 2010 -**

Supervisor H. Groth motioned to approve the Town Board minutes of the January12, 2010 with the following correction.

- 1) To insert *Clerk C. Whelan* on Item B, Roll Call.
- 2) Page 1, Item B, increase ~~1%~~ to 3% over last year.
- 3) Page 4, Item B, last paragraph, change aid by ~~\$255~~ to \$37.74 per mile.

Supervisor Groth motioned to approve the Special Town Board Meeting minutes of Jan. 20, 2010.

Motion was seconded by Supervisor T. Merten. Motion carried.

**E. Public Presentation (15 Minutes) - None**

**II. Unfinished Business -Discussion/Possible Action on the Following - None**

**III. New Business - Discussion/Possible Action on the Following:**

**A. Operators' Licenses. See List** - Chairman Schulteis advise Kari Jean Buss has completed school, has no criminal record and has paid the fee for an Operator License.

Motion was made by Supervisor T. Merten to approve the Operator License for Kari Jean Buss, seconded by Supervisor T. Merten. Motion carried.

**B. Washington County Jurisdictional Highway System Plan - (See pages # ).**

Chairman A. Schulteis stated eleven items had been found to be incorrect on the Washington County Jurisdictional Highway System Plan.

Chairman Schulteis stated he had sent a letter with the incorrect items to Kenneth Yunker, Director of SWRPC, Jon Edgren, Washington County Highway Commissioner, Nancy Anderson, Chief Planner, SWRPC, Dan Goetz, Chairman, Washington County Highway Committee, Joshua Glass, Washington County Planning & Parks Department.

The Town Board agreed not to approve the Washington County Jurisdictional Highway System Plan with the incorrect information.

**C. Replacement Computer, Monitor, Printer for Treasurer** - Chairman Schulteis advised Gail Reed from PC Rescue stated the workstation for the Treasurer needs to be replaced it is old and very slow. Gail Reed sent a proposal and specifications for a new workstation.

Motion was made by Supervisor T. Merten to approve the proposal and specifications for a new workstation for the Treasurer S. Kissinger, seconded by Supervisor H. Groth. Motion carried.

**V. Financial**

**A. Treasurer's Report dated February 9, 2010 -**

Motion was made by Supervisor T. Merten to approve the Treasurer's Report for February 9, 2010, seconded by Supervisor H. Groth. Motion carried.

**B. Review of Revenues & Expenditures -**

Motion was made by Supervisor H. Groth to approve the revenue and expenditures, seconded by Supervisor T. Merten. Motion carried.

**C. Approval of Checks and Payroll -**

Motion was made by Supervisor T. Merten approved the checks and payroll through February 9, 2010, seconded by Supervisor H. Groth. Motion carried.

**VI. Other Business**

**A. Correspondence to be Review - 2010 Annual Utility Conference Agenda** - Chairman Schulteis advised of the 2010 Annual Utility Conference.

**B. Chairman's Report, Correspondence and Notices** - Chairman Schulteis reminded the Town Board members of the Towns Association's District #6A Meeting in Juneau on Saturday, February 13, 2010.

**C. Fire Department Report -**

**1. Jackson Fire Report - December 2009 -** The Town Board review the Jackson Fire Report.

**D. Road Matters - Discussion & Possible Action on Road Matters -** None

**VII. Adjournment -**

Motion was made by Supervisor T. Merten to adjourn at 7:55 p.m., seconded by Supervisor H. Groth.  
Motion carried.

Respectfully Submitted,

Catherine Whelan, Town Clerk